**Guidelines for request of funds**

**Linguistics Program**

* Students may apply once a year for up to $400, either to pay for conference travel OR to cover research expenses.
* Funds are available on a first-come, first-serve basis, so it’s a good idea to get requests in early.
* Applications should be submitted to Alejandro Cuza, Director of Linguistics.
* **Travel:** To apply for money from Linguistics, either to pay travel costs or to supplement a PROMISE award, students must show proof that they will be presenting a paper or a poster at a conference. Please attach this with your request.
* **Research:** Students can apply for funding to support research expenses such as paying subjects, gaining access to corpora, and so on. Applications must be accompanied by:
  + A letter from the student’s advisor attesting to the merit of the research.
  + A budget outlining how the money will be spent.
  + In the case of studies involving human subjects, you must also have received IRB approval. Please include a copy of your consent form, the amount approved for subject compensation, and IRB approval number along with your application.
* Because our funds are limited, we strongly urge students to first apply for funding through PROMISE.